Paying for student fees with MySchoolBucks

From the *Express Check-In* webpage, select **Pay Now**.

You will be directed to MySchoolBucks.com to complete your payment.

Current users can log in (skip to step 7).
If you are a new user select Sign Up Today and complete the following instructions.

3 When creating an account, you will be asked to add your district. Select **Douglas County School District RE1** from the drop down menu.

Complete the sign up form and select Create





igr	n Up	
earch	for your district by state or province	
0	Colorado	
•	Select District	
	Select District	
	Calhan School District	
_	Colorado Springs School District 11 Cripple Creek Victor School District	
	CUSTER COUNTY SCHOOL DISTRICT	
_	Denver Language School	
	Denver Public Schools	
-	Douglas County School District RE1	
	Eagle County School District RE-50	

?	In what city did you attend high school?	¢
?	castle rock	
Secu	rity Question #2	
?	What is your city of birth?	٥
?	castle rock	
2 I v By cri	would like to receive feature updates, news and promotional emails from MySchoolBi eating an account, I accept the MySchoolBucks Terms of Service and Privacy Policy.	ucks



Account.



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5 Once your account is created, you will be automatically logged in.

Next, you will be required to add your students. Select **Continue to Add A Student**.

SCHOOL BUCKS	
Sign Lin	
ngh op	
лдн ор	
Your user profile was created success	fully. A welcome email has been sent to y

6 Add each of your students by entering the School, Student Name, Birthdate or Student ID.

Once all your students are added, click **View Invoices**.

To ad	I a student to your account please enter their name and identifying information.
Doug	as County School District RE1
- Si	elect School -
Note: page t	lf your child attends school in a different school district please use the district selector at the top of the o switch.
•	First Name
	Last Name
One o	f the following is required to validate your student

Select your fees by choosing Add to Basket for each fee due. This will add each fee to your cart for checkout.

		Home ≱ School Invoices
eve you are seeing this in o PAYMENT OPTIONS" for th	error, please contact your school for furth le item listed.	er assistance. To view partial
	Skip For Now	Add All Invoices To basket
		Add To Basket
ription	Student Name	Amount
	Parkhurst, Jamie	\$115.00
	Invoice Amount	\$115.00



	Invoice Amount Total Payments	\$115.00 \$0.00
	Remaining Amount	\$115.00
		Add To Basket
scription	Student Name	Amount
	Parkhurst, Mark	\$115.00
	Parkhurst, Mark Invoice Amount	\$115.00
	Parkhurst, Mark Invoice Amount Total Payments	\$115.00 \$115.00 \$0.00



8



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9 Existing users can use a stored payment method.

New users will be required to add a payment method to your account.

=				
e-C	heck Credit Card			
	Visa	*	~	123 Rochester St
Only I	J.S. issued credit cards are accepted		~	Address Line 2 (Op
	411111111111111			Castle Rock
-	January	Ψ.	9	Colorado
	2019	-		
	Paula Parent			80104

Select **Place Order** to check out. You will receive an email confirmation of your payment.

	AMOONT	
	\$400.00	ry
\$400.0	Subtotal	
\$0.0	Sales Tax	
\$15.8	Program Fee	
\$415.8	Total	
	cancel Pl	



